




Welcome Maryland Job Access Reverse Commute Program (MD-JARC)

TAM Winter Series
February 17, 2022



Webinar FAQs “As-needed”

- Select Computer or Phone Audio
- The Chat window can be used for both technical issues and Q & A
- All sessions will be recorded and will be available post-webinar at <https://www.taminc.org/office-of-local-transit-support>
- Under the MD-JARC Grant section




The **MD-JARC grant application and support documentation** is located on the TAM website under Resources, Office of Local Transit Support

<https://www.taminc.org/office-of-local-transit-support>

Including:

- MD-JARC application
- MD-JARC budget form
- Local Transit Providers
- Non-Profit Service Providers
- MDOT MTA Regional Planners
- Maryland Disadvantaged Populations Map
- Maryland Economic Development Directors
- Metropolitan Planning Organizations and Regional Coordinating Bodies (MPOs/RCBs)



Final grant submissions must be uploaded to the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) Grant Portal

<https://mtaolts.ecopwise.com>

If your agency is not yet registered, please do so ahead of submitting the application.

When ready to submit, you will go to “My Applications”, “Create New Application” and follow the instructions.

MD-JARC Program

This grant program, modeled after the former Federal Transit Administration (FTA) grant program by the same name, is designed to connect targeted populations with employment areas whereby have experienced significant growth by providing transportation services.

Maryland State Legislature: HB 1468

MD-JARC Program Grant Cycle



- Funding became available October 1, 2018
- First grant cycle was for a three-year program: FY2020, FY2021 and FY2022. It began on July 1, 2019 and concludes on June 30, 2022.
- This **Second grant cycle** is for a two-year program FY2023 and FY2024. Begins July 1, 2022 and concludes June 30, 2024.

MD-JARC Solicitation Process



- A statewide solicitation for grant applications is being conducted in cooperation of the MPOs/RCBs.
- The grant application was prepared by the MDOT MTA Office of Local Transit Support (OLTS).
- One application webinar is being held during the Transportation Association of Maryland Winter Series
(A recording of the application workshop is available on the TAM website, Resources, Office of Local Transit Support – scroll down to MD-JARC Grant)

MD-JARC Distribution of Grant Awards

- A total of \$2 million over a five-year period was allotted for this program. No more than \$400,000 per year will be available for grants.
- Each year, 70% of the funds (or \$280,000) will be provided for use in the urbanized areas and 30% (or \$120,000) in the rural areas.
- For FY2023 and FY2024, there will be a total of \$800,000 for the two-year period.
- Minimum request: \$10,000 per application

Program Evaluation

- In accordance with § 2-1246 of the State Government Article, The General Assembly, a report shall be submitted to the Governor
- The report is to evaluate the effectiveness of the program
- The first report was presented to the Governor on or before December 1, 2021
- It is anticipated that additional reports may be presented to the Governor in the Fall each year.

Financial Responsibility

Cash Match Requirement

- Operating Grant = 75/25

Administrative Fee Cap

- No more than 10% is the cap for administration fees

Project Term

- Regardless of funding, the JARC project must be implemented and the services must be provided for more than two (2) years after this grant cycle has been completed

MD-JARC Program Eligible Recipients

Eligible recipients include:

- Private Nonprofit Organizations
- Local Governments
- Locally Transit Systems
- One or more employers

Targeted Demographics



Target Population

- Reside in low-income areas as determined by MDOT MTA,
- Limited or no access to the use of a personal vehicle, and
- Reside in areas with limited access to fixed route transit service

Target Employment Area

- An area that has experienced a significant growth in employment opportunities in specified sectors.



Permissible MD-JARC Projects

Allowable projects will provide transportation services and solutions to targeted populations and that serve targeted employment centers.

Projects may include:

- Extension of service hours on local fixed route systems
- Vanpool services (e.g. subsidy program)
- Employer-provided transportation services
- Demand-response/Deviated Fixed Route

Unacceptable Projects

- Ridematching
- Commuter Assistance Programs
- Mobility Management
- Carpool Services
- Volunteer Driver Programs
- For-Hire or Transportation Network Companies

MPO/RCB Endorsement

MPO Endorsement – email Part I of the grant application to the respective MPO (make sure that the message line includes “MDOT MTA FY2023/FY2024 MD-JARC Application”)

- **Baltimore Region – Baltimore Metropolitan Council (BMC):**
Annapolis, Baltimore City, Anne Arundel, Baltimore, Carroll, Harford, Howard and Queen Anne’s Counties.
- **Non-Urbanized Washington Region – Metropolitan Washington Council of Governments (MWCOG):**
Frederick, Montgomery and Prince George’s County.

MPO/RCB Endorsement

Continued

RCB Endorsement - email Part I of the grant application to the respective RCB (just make sure that the message line includes “MDOT MTA FY2023/FY2024 MD-JARC Application”)

- **Tri-County Council of Southern Maryland (TCC-SMD)**: Calvert, Charles and St. Mary’s Counties
- **Maryland Upper Shore Transit (MUST)**: Cecil, Kent, Caroline, Talbot, Dorchester, Kent, Somerset, Wicomico and Worcester Counties
- **Tri-County Council for Western Maryland (TCC-WMD)**: Allegany, Garrett and Washington Counties

MD-JARC Grant Timeline

- **February 7:** Grant application release
- **February 17:** Grant application workshop
- **March 7:** Deadline for publishing notices; mailing letter of notification to private providers
- **March 23:** Grant application Part I is due **via email** to MPOs/RCBs for endorsement by 3 pm

MD-JARC Grant Timeline

Continued

- **April 11:** Comments by transportation providers due to applicant
- **April 18:** Endorsement deadline by the MPO/RCB
- **April 27:** Endorsed grant application due to MDOT MTA via **MDOT MTA Grant Portal** by 4 pm
- **Early May:** Application review by MDOT committee
- **June:** Award letters sent to grantees
- **July 1, 2022:** Start date for awarded projects

Application Evaluation

1.	Ability to determine and reach the targeted population, those that reside in a low-income area and have limited or no access to public transit and have limited or no use of a personal vehicle.	15 Points
2.	Ability to determine the appropriate targeted employment centers which has experienced significant growth in employment opportunities in sectors of construction, manufacturing, logistics, warehousing, retail trade or the service industry, etc.	15 Points
3.	Projected number of participants in the project.	10 Points
4.	Marketing and outreach to attract participants in the project.	15 Points
5.	Ability to sustain project/services for more than three (3) years.	20 Points
6.	Ability to coordinate proposed transportation project both internally and externally.	25 Points
	Total	100 Points

MD-JARC Application

Now let's take a look at the first page snapshot of the application

Please note – if you are not already registered on the MDOT MTA Grant Portal, you will need to register in order to submit a grant:

<https://mtaolts.ecopwise.com>

This must be the first page of your grant application

A. Snapshot of Organization/Corporation and Request

(Must be the first and second pages of the grant)

IMPORTANT: DO NOT FORGET TO FILL IN THIS BOX				
Legal Name of Applicant Organization:				
DBA (Doing Business As) Name				
Federal Tax ID #:		DUNS #:		CAGE:
Address				
Contact Person	Name	Telephone Number	Fax Number	Email
Executive Director				
Project Director				
Primary Contact Person				
Operator Contact Public Transportation Program				
Counties Served				
*MDOT MTA Region(s) Which Proposed Projects Will Serve (check all that apply)				
<input type="checkbox"/> Baltimore Region (Annapolis, Anne Arundel, Baltimore, Carroll, Harford, and Howard counties and Baltimore City)				
<input type="checkbox"/> Lower Eastern Shore (Somerset, Wicomico, and Worcester counties)				
<input type="checkbox"/> Southern Maryland (Calvert, Charles, and St. Mary's counties)				
<input type="checkbox"/> Upper Eastern Shore (Caroline, Cecil, Dorchester, Kent, Queen Anne's, and Talbot counties)				
<input type="checkbox"/> Western Maryland (Allegany, Frederick, Garrett, and Washington counties)				
<input type="checkbox"/> Washington Region (Montgomery and Prince George's)				
1. Do you have a FY2020-FY2022 MD-JARC Grant? Yes _____ If no, move to questions #4.				
2. Please describe the FY2020-FY2022 MD-JARC project. Include numbers of participants served, employment areas served and employment sectors served.				

← Organization Info

← Regional Info

← First Questions relating to previous grant, if applicable



This will be the second page of your grant application

3. Please describe the successes or challenges of your FY2020-FY2022 MD-JARC project.		
4. Total number of participants to be served:		
5. Targeted Employment Area Location(s):		
6. Targeted Employment Sector(s):		
7. Permissible MD-JARC Project(s):		
Application Budget (Estimated)	FY2023	FY2024
Total Budget	\$	\$
State Funds (75%)	\$	\$
Local Funds (25%)	\$	\$
Total Two-Year Budget	\$	

← Last question from previous grant

← Remaining Questions

← Budget info from your final Excel budget

Please note that there is an Excel Budget Form to be completed as part I of your application.

PART I

- This section contains the information that will be emailed to the appropriate MPO or RCB for review and endorsement by March 23 at 3 pm. This application package includes the forms, questions and budget, which must be completed in its entirety in order for your submission to be considered. Part I must follow the format as structured so that the review/selection committee can fairly evaluate your application.
- For endorsement: **Submit Part I to the appropriate MPO/RCB no later than 3:00 pm on, Wednesday, March 23, 2022.** You should submit to the MPO or RCB for the region in which the project will take place (*email is fine just make sure that the message line includes “MDOT MTA FY2023-FY2024 MD-JARC Application”*).

PART II

- This section is due with complete application (Part I and Part II) to MDOT MTA on **Wednesday, April 27 at 4 pm** via the MDOT MTA Grant Portal
- This section contains the certifications and assurances that must be met in order for the application of your organization/agency to be considered by the selection committee. ***These forms must be completed and signed exactly as printed in this package; alterations to the text of the assurances will invalidate your application.***
- If the prospective grantee is not a Public Entity, For-Profit Corporations should submit Articles of Incorporation and Non-Profit Organizations should attach a copy of the IRS certification.

Program Manager

Nancy Huggins

Program Manager

MDOT MTA Office of Local Transit Support

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