



MDOT/MTA
Training at the Rocky Gap Casino and Resort
Wednesday, March 11 2020 – Thursday, March 12 2020
Pay-by-check Hotel Reservation Form & Instructions



MDOT/MTA has arranged a discounted room block for the upcoming training at Rocky Gap on March 11 and 12. These rooms are for the nights of March 10 and 11. RTAP will reimburse your organization for two nights' stay (March 10 and March 11) for one person attending the dispatcher certification training and one person attending the TAM, SMS, and DBE training. You will be responsible for making the room payment, which is \$109 per night plus fees. Following the conclusion of the training, you may submit a reimbursement request to Monica White (MWhite2@mdot.maryland.gov).

If you wish to pay via Credit Card, call (301) 784-8400 and identify yourself with the Transportation Association of Maryland to reserve your rooms in the discounted room block. You will be charged for the first night's stay when you make your reservation.

To pay via check, fill out this form and return it along with **(1) A check payment in full for each room reservation and (2) A copy of your organization's tax exempt card or certificate.** You must fill out this form once for each attendee. The check must be received by Rocky Gap by Saturday, February 29 for your reservation to be confirmed. **(Please note that you will still be required to provide a credit card during check-in for incidentals).**

Attendee Name: _____

Attendee Organization: _____

Email (your reservation confirmation will be sent here): _____

Contact Phone #: _____

Street Address: _____

City, State, Zipcode: _____

Make checks payable to:
Rocky Gap Casino & Resort
16701 Lakeview Rd NE, Flintstone, MD 21530



			STATE TAX EXEMPT
Description		Cost	Total
Single/Double Occupancy Room Nights	2	\$ 109	\$ 218.00
Taxes		8%	\$ 17.44
State Park Fee	2	\$3.00	\$ 6.00
Resort Fee	2	\$15.00	\$ 30.00
ESTIMATED TOTAL COST			\$ 271.44

Invoice for TAM Sleeping Rooms